	TAB C-3: OPERATIONS	
	ITEM	REFERENCE
1.	 MANAGEMENT: Are only authorized passengers permitted onboard CAP aircraft and a CAPF 9 	CAPR 60-1 Para 2-6n
0	accomplished when required?	CADD 60 1 Chair 4
2.	<u>FLIGHT RELEASE:</u> Is the Flight Release Officer (FRO) process followed?	CAPR 60-1 Chap 4
	a. Do FROs meet required qualifications?b. Are a sufficient number of FROs appointed in writing?c. Does the LO receive an FRO list update	CAPR 60-1, Para 4-5 CAPR 60-1 Para 4-9a(1) CAPR 60-1 Para
	quarterly? d. Are FROs initially trained and is there any continuation training? Is the training documented?	4-9a(5) CAPR 60-1 Para 4-9a(2)
	e. How does the FRO release a flight?f. Is the checklist in CAPR 60-1 followed? Be prepared to show documentation.	CAPR 60-1 Para 4-6b
	g. Are CAPFs 99 properly filled out at the time of release?	CAPR 60-1 Para 4-6b And atch 8
	h. Are there any local supplements for FRO procedures? Please have copies available.i. Have any requests for a flight clearance been turned down and for what reason?j. Are CAPFs 99 forwarded to the wing LO as required?	CAPR 60-1 Para 4-6c
3.	STANDARDIZATION AND EVALUATION: a. Are pilot flight records/files maintained and do they contain the required documentation?	CAPR 60-1 Para 2-9 and 3-5
	b. Have all of the unit's pilots attended a flight clinic?	CAPR 50-11 Para 2
	c. How many qualified tow pilots does the unit have?1) What percentage of your tow pilots have	
	completed the voluntary Soaring Safety Foundation tow pilot on-line course?	
	2) How many members of the unit have completed the voluntary Soaring Safety Foundation Wing Runner course?	